

Town of Belmont, NH Cemetery Trustee's

Cemetery Maintenance Specifications

Thank you for your Interest In the maintenance of our Town owned Cemeteries. These cemeteries shall be treated with respect as our founding fathers, veteran's, and their families are buried here.

The following pages will guide you through what is expected of individuals who deem themselves and who have been accepted by the cemetery trustee's to be responsible for the maintenance of these historic cemeteries.

A full listing of cemetery listings including description and location can be referenced by obtaining the booklet titled "Belmont, NH - Cemeteries, Burial Grounds and Cemetery Associations" as compiled by Helen Hill and Indexed by Diane Marden in April 2006" or can be viewed at www.belmontnh.net. The South Road Cemetery is not a town owned cemetery and is exempt from these maintenance specifications.

Cemetery Trustee's Contact information

Chairman, Diane Marden	556-9495
Norma Patten	524-7599
Sharon Ciampi	581-9746
Town Administrator	267-8300

SPECIFICATIONS

The Accepted contractor will schedule mowing dates during the growing season which typically occur from March/april through october/November of any given year. Each cemetery shall be looking it's very best on Memorial **(05/28/2012)** and Veteran's day **(11/11/2012)**.

When a cemetery abuts a town road, the space between the road and the cemetery shall be included in this maintenance schedule and shall be maintained by the accepted parties responsible for cemetery maintenance. Trash and branch removal of all sites is also included in maintaining these cemetery sites. Any flowers, wreaths, baskets, Flags, etc. left on graves or lots shall be removed once they become faded or unsightly.

Any broken stones, tree issues, vandalism, or other issues shall be reported to the cemetery trustee's for appropriate action. It is illegal to dig within 100 feet of any cemetery wall or boundary, this action must be reported immediately to Cemetery trustees, and will be reported to local police.

Any and all instances involving citizens shall be referred to the chairman of the cemetery trustee's for assistance. At no time shall a confrontation with a citizen occur, the accepted contractor shall conduct business in a manner reflective of it's employer the town of Belmont.

Vehicles used to transport equipment must be parked on the shoulder of roadways and not on the property of others. When Work is being done on state route 107 (Province Road) consideration to traffic, corners, etc. must be taken into consideration.

Use of hazard lights, cones, and other safety mechanisms may be required in some areas throughout town. When in Doubt, contact the chairman of the Cemetery trustee's for guidance.

Accepted contractor will submit a w9 to town accountant for the purpose of payment for services rendered. Each invoice will contain an itemized list of cemeteries and work completed at each site.

Cemetery Scheduled Maintenance

<u>Name/#on Map/Page #/Road</u>	<u>Maintenance Done</u>
South Road Cemetery #1 (South Road)	Not Maintained, privately Owned by association
Jackson #2 p.4-6 (Jamestown Road)	Spring & fall cleanup, Mow & Trim twice a month
Gile #3 p.7-9 (Jamestown Road)	Spring & fall cleanup, Mow & Trim once
Adams #4 p.10-12 (Jamestown Road)	Spring & fall cleanup, Mow & Trim once
Jamestown/Elkins #5 p.13-23 (Jamestown Road)	Spring & fall cleanup, Mow & Trim every 2 weeks
French/Judkins/Hunt #6 p.24-27 (Union Road)	Spring & fall cleanup. Mow & trim once
Woodman #7 p.28-30 (Hurricane Road)	Spring & fall cleanup, Mow & Trim once
Highland #8 p.31-50 (Church Street)	Spring & fall cleanup, Mow & Trim every 10 days
Perkins/Semple/Mt. Auburn #9 p.51-59 (Perkins Road)	Spring & fall cleanup, Mow & Trim every 2 weeks
Hackett #10 p.60-62 (Hackett Road)	Not maintained-Private Property
Weymouth #11 p.63 (Brown Hill Road)	Not Maintained-Private property
Bean Hill #12 p.64-68 (Bean Hill Road)	Spring & fall cleanup, Mow & trim 5 times
Bartlett #13 p.69-70 (Horne Road)	Spring & fall cleanup, Mow & Trim once
Page #14 p.71-72 (Lamprey Road)	Spring & fall cleanup, Mow & Trim once

<u>Name/map #/Page #/Road</u>	<u>Maintenance Done</u>
Hadley #15 p.73-74 (Federal Street)	Spring & Fall Cleanup, Mow & Trim once
Young #16 p.75-77 (Leavitt Road)	Spring & fall cleanup, Mow & Trim 5 times
Leavitt #17 p.78-81 (Leavitt Road)	Spring & fall cleanup, Mow & Trim 5 Times
Wolcott #18 p.82-83 (Hoadley Road)	Spring & fall cleanup. Mow & Trim Once
Lamprey #19 p.84-86 (Province Road)	Spring & fall cleanup, Mow & Trim 5 times *Use Safety precautions at location
Folsom #20 p.87-89 (Province Road)	Spring & fall cleanup, Brush Cut once *Use Safety Precautions at location
Farrar #21 p.90-92 (Province Road)	Spring & fall cleanup. Mow & Trim 5 times *Use Safety precautions at location
Dow #22 p.93-94 (Province Road)	Spring & fall cleanup, Mow & Trim 5 Times *Use Safety precautions at location
Randlett #23 p.95-97 (Randlett Street)	Spring & fall cleanup, Brush Cut once
Prescott #24 p.98-100 (North Brook Road)	Spring & fall cleanup, Mow & Trim every 2 weeks
Ladd Hill #25 p. 101 (Ladd Hill road)	Not Maintained-Private Property
Chertok #26 p. 103 (Shaker Road)	Not Maintained-Private Property
Spiller #28 p. 105 (Province Road)	Not Maintained-Private Property

<u>Name/map #/Page #/Road</u>	<u>Maintenance done</u>
Swallow #29 p.106-108 (Young Road, Gilford, NH)	Spring & fall cleanup, Mow & Trim once
Moulton #30 p. 109 (Hackett Road)	Not Maintained-Private Property
Marden #31 Not in book (Seavey Road)	Not Maintained-Private Property

Parties below Agree to conditions herein
(Attach Maintenance Contract)

Name	Date
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Name	Chairman Cemetery Trustees	Date
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*See attached Map of Belmont Cemeteries for locations.

Revised:5/4/2012